Society for Karnataka German Multi Skill Development Center (KGMSDC) <u>Application Format</u>

Completed applications (as per the format) along with resume, proof of qualification, age and experience may be sent to **the Member Secretary**, **Society for Karnataka German Multi Skill Development Centre**, **CoE Building**, **Kaushalya Bhavan Campus**, **Bangalore-29**, or "by e-mail at jseckgmsdc@gmail.com. The short listed candidates will be called for Interview. The applicants should clearly superscribe "Application for the post of <u>(Position)</u> at KGMSDC" at Bangalore on the envelope. Applications not received in the prescribed format will not be considered.

APPLICATION FORMAT

General Information

1	Post Applied For	
2	Newspaper in which appeared advertisement No. and Date	
3	Mobile	
4	Email	

Bio- data of the candidate

1	Name in Full (In Block Letter)	
2	Date and Place of Birth	
3	Nationality	
4	Father's/Husband's Name	
5	Address for correspondence (In Block Letters)	

6	Nearest Railway Station to the place of present address	
7	Permanent Address	
8	Whether SC/ST/OBC/PH/Ex-Serviceman (attested true copy of certificate issued by Competent authority in the prescribed format to be attached).	

9. Education/Professional Qualification (indicating clearly the examination passed, Board/university, year of passing, Class and percentage of marks, subject taken, starting from SSLC/ICSE/CBSE). Attach attested true copies of mark sheet of all semester/year and certificates/provisional certificate. Details of essential qualifications should be given in the format below in chronological order.

SI. No.	Qualification	Board/ University	Year of passing	Class & % of marks	Compulsory/Elective Subjects

10. Details of previous/present employment held, if any, including bond obligations, in chronological order starting from the present position back-wards (indicating the name of the employer with full address, post held, salary drawn, period of service, nature of duties, etc).

SI. No.	Name & address of the employer	Post held/Nature of duties	Period of Service		Salary Drawn
	the employer		From	То	

S. No	Description	
11	If selected, the minimum time required to join the post.	
12	Any other relevant information you wish to add including reference.	
13	Whether applied for any other post in the last one year in KGTTI(Yes/No)	
14	Have you ever been detained in police custody? If yes give complete details of it.	
15	Whether you have been convicted by any court of Law or Not. If yes give complete details.	
16	Whether any criminal case is pending or contemplated against you in any court of Law. If yes, please give complete details there to.	

I affirm that the information given in this application is true and correct.

I also fully understand that if at any stage it is discovered that any attempt has made by me to willfully conceal/and mis-represent the facts, my candidature may be summarily rejected or my employment terminated.

(Signature of Candidate)

Date

Place

NOTE: Applications not received in the prescribed format will not be considered.